

**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912  
**January 15, 2024**  
**7:00 p.m.**  
**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson     Jody Ehrke – Secretary     Andrew Pina – Treasurer  
Susie Lytal – Vice Chairperson     Diana Anderson -Member     Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING November 29, 2023**

**II. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**III. TREASURER’S REPORT**

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills

**IV. NEW BUSINESS**

1. Resolution 24-01 Modified Nexus Study

**V. OLD BUSINESS**

1. Park Impact Fee Nexus Study
2. PGE Gates
3. Board, Employees & Volunteer Live Scan procedures
4. Parks/properties
  - a. Prop 68
    - i. Field improvements
    - ii. Little League addition
    - iii. Basketball project
  - b. Memorial Park & Depot update
  - c. College City
  - d. Park Rentals
  - e. Triangle Park
  - f. Office building -309 5th St
5. Events
  - a. Santa on a Fire Truck
6. Programs
  - a. Fitness Classes
  - b. Tot Tumbling
  - c. Youth Basketball
  - d. Tball Clinic
7. Pool- Pool Facility update

**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912  
**February 20, 2024**  
**7:00 p.m.**  
**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson      Jody Ehrke – Secretary      Andrew Pina – Treasurer  
Susie Lytal – Vice Chairperson      Diana Anderson -Member      Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING November 29, 2023 & January 15, 2024**

**II. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**III. TREASURER'S REPORT**

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills

**IV. NEW BUSINESS**

1. Catholic Church request for stations of the cross event at park
2. Cameras at LVH Park

**V. OLD BUSINESS**

1. Park Impact Fee Nexus Study
2. PGE Gates
3. Board, Employees & Volunteer Live Scan procedures
4. Parks/properties
  - a. Prop 68
    - i. Field improvements
    - ii. Little League addition
    - iii. Basketball project
  - b. Memorial Park & Depot update
  - c. College City
  - d. Park Rentals
    - i. Update of yearly contracts for AYSO, Little League & Jr Bears
  - e. Triangle Park
  - f. Office building -309 5th St
5. Programs
  - a. Fitness Classes
  - b. Tot Tumbling
  - c. Youth Basketball
  - d. Tball Clinic

## 6. Pool- Pool Facility update

**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912

**March 18, 2024**

**7:00 p.m.**

**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson    Jody Ehrke – Secretary    Andrew Pina – Treasurer  
Susie Lytal – Vice Chairperson    Diana Anderson -Member    Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING February 20th, 2024**

**II. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**III. TREASURER'S REPORT**

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills

**IV. NEW BUSINESS**

1. Resolution 24-02 Directing preparation of the 2024-2025 engineer's report for the continuation of the parks and recreation maintenance assessment district

**V. OLD BUSINESS**

1. Park Impact Fee Nexus Study
2. PGE Gates/broken pole
3. Board, Employees & Volunteer Live Scan procedures
4. Parks/properties
  - a. Prop 68
    - i. Little League addition
    - ii. Basketball project
  - b. Memorial Park & Depot update
  - c. College City
  - d. Park Rentals
    - i. Update of yearly contracts for AYSO, Little League & Jr Bears
  - e. Triangle Park
  - f. Office building -309 5th St
5. Programs
  - a. Fitness Classes
  - b. Tot Tumbling
  - c. Youth Basketball- end of year review
  - d. Tball Clinic
6. Pool- Pool Facility update

**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912  
**April 15th, 2024**  
**7:00 p.m.**  
**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson     Jody Ehrke – Secretary     Andrew Pina – Treasurer  
Susie Lytal – Vice Chairperson     Diana Anderson -Member     Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING March 18, 2024**

**II. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**III. TREASURER’S REPORT**

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills

**IV. NEW BUSINESS**

1. Movie in the Park
2. Change of established day for APRD meetings

**V. OLD BUSINESS**

1. Park Impact Fee Nexus Study
2. PGE Gates/broken pole
3. Board, Employees & Volunteer Live Scan procedures
4. Parks/properties
  - a. Prop 68
    - i. Little League addition
    - ii. Basketball project
  - b. Memorial Park & Depot update
  - c. College City
  - d. Park Rentals
    - i. Update of yearly contracts for AYSO, Little League & Jr Bears
  - e. Triangle Park
  - f. Office building -309 5th St
5. Programs
  - a. Fitness Classes
  - b. Tot Tumbling
  - c. Youth Basketball- end of year review
  - d. Tball Clinic
6. Pool- Pool Facility update

**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912  
**May 21, 2024**  
**7:00 p.m.**  
**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson     Jody Ehrke – Secretary     Andrew Pina – Treasurer  
Susie Lytal – Vice Chairperson     Diana Anderson -Member     Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETING April 15, 2024**

**II. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**III. TREASURER’S REPORT**

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills

**IV. NEW BUSINESS**

1. Workplace Violence Prevention Requirements
2. Resolution 24-03 - Intention to Continue to Levy the Assessments for Fiscal Year 2024-2025, Preliminary Approving Engineer’s Report and Providing for Notice of Public Hearing

**V. OLD BUSINESS**

1. Park Impact Fee Nexus Study
2. Board, Employees & Volunteer Live Scan procedures
3. Parks/properties
  - a. Prop 68
    - i. Little League addition
    - ii. Basketball project
  - b. Memorial Park & Depot update
  - c. College City
  - d. Triangle Park
  - e. Office building -309 5th St
4. Programs
  - a. Fitness Classes
  - b. Tot Tumbling
  - c. Tball Clinic
5. Pool- Pool Facility update

**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912

**August 20, 2024**

**7:00 p.m.**

**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson     Jody Ehrke – Secretary     Andrew Pina – Treasurer  
Susie Lytal – Vice Chairperson     Diana Anderson -Member     Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETINGS June 23rd & July 16, 2024**

**II. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**III. TREASURER'S REPORT**

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills
3. Audit guidelines from Insurance Company

**IV. NEW BUSINESS**

1. Catholic Church events
2. Updates to bylaws
3. Tree Trimming Balfour Park
4. Office Building repairs

**V. OLD BUSINESS**

1. Workplace Violence Prevention
2. Board, Employees & Volunteer Live Scan procedures
3. Parks/properties
  - a. Prop 68
    - i. Little League addition
    - ii. Basketball project
4. Programs
  - a. Fitness Classes/Men's Basketball
  - b. Softball
  - c. Tot Tumbling
  - d. Basketball
5. Pool

**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912  
**September 17, 2024**  
**7:00 p.m.**  
**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson     Jody Ehrke – Secretary     Andrew Pina – Treasurer  
Susie Lytal – Vice Chairperson     Diana Anderson -Member     Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETINGS August 20, 2024**

**II. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**III. TREASURER’S REPORT**

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills

**IV. NEW BUSINESS**

1. Halloween Parade
2. New policies for Red Cross dropped participates
3. Benches at LVH

**V. OLD BUSINESS**

1. Board, Employees & Volunteer Live Scan procedures
2. Parks/properties
  - a. Building
  - b. Prop 68
    - i. Little League addition
    - ii. Basketball project
3. Programs
  - a. Fitness Classes/Men's Basketball
  - b. Softball
  - c. Tot Tumbling
  - d. Basketball
4. Pool
  - a. Pool age guidelines
    - i. Under 6
    - ii. Under 13

**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912

**October 22, 2024**

**7:00 p.m.**

**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson      Jody Ehrke – Secretary      Andrew Pina – Treasurer  
Susie Lytal – Vice Chairperson      Diana Anderson -Member      Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETINGS September 17, 2024**

**II. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**III. TREASURER'S REPORT**

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills

**IV. NEW BUSINESS**

1. LVH Parking Lot

**V. OLD BUSINESS**

1. Board, Employees & Volunteer Live Scan procedures
2. Events
  - a. Halloween Parade
  - b. Santa on a Fire Truck
3. Parks/properties
  - a. Building
  - b. Prop 68
    - i. Little League addition
      1. Handicapped Parking
      2. APUD water to Holiday Ct
    - ii. Basketball project
4. Programs
  - a. Fitness Classes/Men's Basketball
  - b. Tot Tumbling
  - c. Basketball
5. Pool

**Arbuckle Parks and Recreation District**  
PO Box 1376 ~ 309 5<sup>th</sup> Street, Arbuckle, CA 95912  
**November 19, 2024**  
**7:00 p.m.**  
**Regular Meeting Agenda**

**I. CALL TO ORDER**

**ROLL CALL OF OFFICERS / MEMBERS**

Ellen Voorhees – Chairperson     Jody Ehrke – Secretary     Andrew Pina – Treasurer  
Susie Lytal – Vice Chairperson     Diana Anderson -Member     Mary Grimmer – Manager

**II. AGENDA & MINUTES**

**APPROVE AGENDA AND ADDING ITEMS TO THE POSTED AGENDA**

In order to add an item to the agenda, it must fit into one of the following categories: a) A majority determination that an emergency (as defined by the Brown Act) exists; or b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.

**APPROVAL OF MINUTES OF THE PREVIOUS MEETINGS October 22, 2024**

**II. PUBLIC COMMENTS**

*Members of the audience wishing to address the APRD regarding APRD business (other than Public Hearing items) may do so at this time. When recognized by the President, please state your name and addresses for the record. Comments will be limited to three (3) minutes unless the Chair specifically grants further time. The Board reserves the right to terminate public comments at any time.*

**III. TREASURER'S REPORT**

1. Account Balances (County & Umpqua)
2. Approve Monthly Bills

**IV. NEW BUSINESS**

1. Cameras at Substation
2. Removal of Substation

**V. OLD BUSINESS**

1. Board, Employees & Volunteer Live Scan procedures
2. Events
  - a. Halloween Parade
  - b. Santa on a Fire Truck
3. Parks/properties
  - a. Building
  - b. LVH- Parking lot
  - c. Prop 68
    - i. Little League addition
      1. Handicapped Parking
      2. APUD water to Holiday Ct
    - ii. Basketball project
4. Programs
  - a. Fitness Classes/Men's Basketball
  - b. Tot Tumbling
  - c. Basketball
5. Pool